MINUTES OF THE PUBLIC BOARD MEETING HELD MONDAY, FEBRUARY 6, 2012 AT 6:30 P.M. 141 PARK STREET, MONTCLAIR, NEW JERSEY

A. RESOLUTION FOR EXECUTIVE SESSION

At 6:39 p.m. Mrs. Kulwin moved the following resolution:

WHEREAS, pursuant to N.J.S.A.10:4~12(b), the Montclair Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A.10:4~12(B) (1) – (9);

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education shall forthwith enter into closed session to discuss the following matters concerning: *personnel report and out of district placements*.

BE IT FURTHER RESOLVED that said discussion maybe disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Seconded by *Ms. Larson* and approved by a vote of 6-0.

- B. EXECUTIVE SESSION
- C. RETURN TO OPEN SESSION
- D. STATEMENTS

The meeting reconvened at 7:36p.m.

Let the minutes reflect that adequate notice of this meeting has been approved in the following manner:

- 1. On Thursday, January 26, 2012 notice of this meeting was faxed to the Montclair Times, the Herald News and the Star–Ledger. The time, date and location of this meeting were accurately set forth therein
- 2. On this same date a copy of said notice was filed with the Township Clerk and was posted at the public bulletin board in the first floor main hall of the Board of Education building, 22 Valley Road.
- 3. Copies have also been mailed to all persons who have requested same at no cost.

"Please be advised that this meeting is considered a public meeting under the law and may be taped, broadcasted, used or reproduced in ways and in mediums beyond the control of the Board of Education. Individual statements and opinions expressed are solely those of the speakers and do not necessarily represent the Montclair Board of Education.

Please keep in mind that if you directly disclose personally identifiable information or personally sensitive data regarding yourself or others during this public meeting, this information may be collected and used by others. Accordingly, the Board asks that members of the public be courteous and mindful of

the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Speakers should therefore carefully evaluate their statements for individual consequences under the law, and should obtain any appropriate professional advice prior to speaking."

E. THE PLEDGE OF THE ALLEGIANCE

The Pledge of Allegiance occurred at 7:37p.m.

F. ROLL CALL

	PRESENT	ABSENT
Angelica Allen–McMillan	x	
Tanya Coke	x	
Robin Kulwin	x	
Leslie Larson	x	
Shelly Lombard	x	
Norman Rosenblum	x	
Deborah Wilson	x	
Staff Members		
Members of the Public		
Members of the Press		

G. MINUTES

Dr. Allen-McMillan moved to approve the following minutes:

Public Board Meeting held on Monday, January 23, 2012

Seconded by *Mrs. Kulwin* and approved by a vote of 7-0with 0 abstentions.

H. SUPERINTENDENT'S REPORT

1. Board of Education Working Groups

Dr. Alvarez and *Mrs. Lombard* thanked the Board of Education Working Groups for all of their assistance for working on budgetary items collectively.

Dr. Harrison presented the following working group members with certificates of appreciation:

Pay to Participate Working Group

Linda Bowers
David Cummings
Monika Gerdes
Mariann Higgins
Robert Kautz

Transportation Working Group

Tanya Coke Pam Jenkins Jon Rosenberg Diane Walpole

Revenue Working Group

Wil Adkins
Linda Bowers
Jan Cermak
Cary Chevat
Peter Connell
David Cummings
Karyn Evans Farkas
Harold Ferguson
John Fiore

Shirley Grill
Mitchell Heisler
Mariann Higgins
Ann Jennings
Al Mercuro
John Porcelli
Leonard Saponara
Robin Schlager
Alvin Smith
Harvey Susswein
Christopher Swenson

Budget Working Group

Wil Adkins
Carol Ewertsen
Bo Foley
Andrew Gideon
Shirley Grill
David Lagasse
Christopher Swenson

2. Re-Registration

Dr. Alvarez stated that this year's high school re-registration was well worth the work and much more successful than anticipated.

Dr. Harrison presented information to the Board regarding the re-registration efforts and presented the following recommendations to the Board:

- To revise the Board of Education Policy 5118 Non-Residence Domicile Verification
 procedures and forms to begin the re-registration process with students transitioning
 from eighth grade into Montclair High school.
- To continue with the current 'New Student' residency verification process
- To implement the 'New Address' residency verification process
- To use the anonymous residency hotline so that non-residency can be reported.
- To include the possibility of a penalty to individuals who have falsified their
 documentation or have failed to inform the district that they have moved out of the
 township.

Dr. Harrison thanked everyone who had a share in the re-registration process.

3. Special Education Update "Montclair Public Schools"

Mrs. Mithaug presented information about Special Education Update in the district.

I. BOARD OF EDUCATION REPORTS

- 1. First Reading of the following Board Policies
 - a. P-1314 Fundraising by Outside Organizations
 - b. P-1330 Use of School Facilities
 - c. P-5118 Non-Residents
- 2. Committee Reports
 - a. Budget Committee None.
 - b. Communications Committee

Dr. Harrison gave a brief update about the communications committee working in different subgroups to work on web-designing.

Dr. Harrison also spoke about the strategic planning to be aligned with district goals.

c. Curriculum Committee

Dr. Allen-McMillan welcomed Dr. Weller to the Department of Instruction.

- d. Facilities and Enrollment Advisory Committee None.
- e. Personnel Committee None.
- f. Special Needs Committee None.

J. COMMENTS

- 1. PTA None.
- 2. MEA None.

K. COMMENTS FROM THE PUBLIC - AGENDA ITEMS AND NON-AGENDA ITEMS

The Board allowed time for the public to comment on agenda items.

L. GENERAL RESOLUTIONS

Ms. Larson moved to approve the following resolutions:

1. Resolution re: Changing the Term "Freedom of Choice", in all Board Policies and District Publications and Forms to School Placement Request effective 04/01/2012

WHEREAS, The term "Freedom of Choice" has been a term used in the district for over 30 years and is referenced in many board policies, regulations, publications and district forms, and

WHEREAS, the board has received increasing feedback from newer parents that the term is confusing and misleading, and

WHEREAS, the board has a desire to use language and procedures that support the concept of the new assignment polices for students, therefore

BE IT RESOLVED; that the Montclair Board of Education approves the changing of the term Freedom of Choice in all board policies, regulations and on all district forms and publications to School Placement Request effective 4/1/2012.

2. Resolution re: Approval of the Revised School Field Trips

WHEREAS, The new jersey department of education accountability regulations require approval of all school related field trips by the board of education and,

WHEREAS, the field trip must be directly related to instruction and class work,

$NOW, THEREFORE, BE\,IT\,RESOLVED\,that\,the\,following\,field\,trips\,are\,approved:$

			SCHOO	L FIELD TRIPS		
DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE
2-9-12	Watchung	4	Hampton	Jersey Explorer Museum, East Orange, NJ	\$7	Black History Month Program
3-15-12	Watchung	4	Berman	Jersey Explorer Museum, EO	\$7	Black History Month Program
3-15-12	Watchung	4	Meisch	Jersey Explorer Museum, EO	\$7	Black History Month Program
2-8-12	Watchung	4	Berman	MHS	0	2012 African American Read In for African American History Month
5-10-12	Watchung	K	Olson	Tenafly Nature Center, Tenafly	\$12	We are studying insects and the outdoor environment
3-16-12	Hillside	3,4,5	Phillip	Eagle Rock Bowling Lanes, Orange	\$12	Provide opportunity to meet students and teachers in other life skills classes in district.
2-4-12	Hillside	4,5	D'Amico	Philadelphia, PA	0	Drums of Thunder will perform halftime at St. Joe's US LaSalle
2-28-12 thru 3-1-12	MHS	9-12	Schnitzer	Crowne Plaza Hotel, Cherry Hill, NJ	\$50	State DECA Competition
2-15-12	MHS	12	Settembrino	Field House, Woodman Field	0	Mid year retreat to reflect about the groups past, present and future
4-10-12	MHS	11	Morrison	Fairleigh Dickinson Univ	0	Students will receive a campus tour, information on admissions and financial aid

			SCHOO	L FIELD TRIPS		
DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE
6-8-12	Bradford	5	DeBello	Fairview Lake YMCA Camp, Newton, NJ	\$15	End of year 5 th grade trip includes team building, archery, animal socialization and a ridge hike
3-19-12	Bradford	k-5	O'Sullivan	MSU	\$15	Generalization of attending, receptive and expensive language and socialization skills
4-12-12	Bullock	5	Hodgins	Bryant Park, NYC	\$6	Poem in Your Pocket Day, Poetry celebration related to Language Arts Poetry Unit.
3-28-12	Glenfield	6	Pruksarnuku 1	Mtc. Art Museum	\$9	Writing Activity/Cultural Awareness
6-13-12	Edgemont	3	Fagan	Newark Museum	\$15	We will see "Dynamic Earth" and "Microbe Lab" to conclude our units on Earth Science and Life Science
3-16-12	Northeast	3-5	Alday	Eagle Rock Bowling Alley, Orange	\$12	To develop social and speech skills by meeting students in other Life Skill classes.
5-22-12	Northeast	3	Dey	NJPAC, Newark,NJ	\$15	NJSO concert for young people
2-17-12	Mt. Hebron	6	Saraco	Clary Anderson Arena	\$7	We would like to introduce the diverse student population to ice skating as a form of exercise that is fun and can be enjoyed with friends and/or family

			SCHOO	L FIELD TRIPS		
DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE
3-16-12	Mt. Hebron	6-8	Brooks	Eagle Rock Bowling Alley, Orange	\$12	To develop social and speech skills by meeting students in other life skills classes.
2-24-12	Mt. Hebron	6	LaRosa	Aroma Restaurant, Mtc.	\$20	A culminating activity to the study of India
5-31-12 thru 6-1-12	Mt. Hebron	6	Thomas	Philadelphia, Pa	\$265	The trip is the culmination and reward of the year long reading incentive program
3-27-12	Mt. Hebron	6	Saraco	Liberty Science Ct. Jersey City	\$25	The programs directly align with STEM magnet. Also, the programming there aligns with the NJ Core Curriculum Standards for Science.
2-10-12	Watchung	5	Thorp	Mt. Hebron Middle School	0	Going to see Mt. Hebron's winter concert-strengthening bond between feeder schools
2-10-12	Bradford	5	DeBello	Mt. Hebron Middle School	0	To see a music recital performed by middle school students
2-17-12	Mt. Hebron	6-8	Pichardo	Tinga	\$10	Incentive for HW completion

BE IT FINALLY RESOLVED that the field trips are approved in accordance with the New Jersey Department of education accountability regulations.

Seconded by $\emph{Dr. Allen-McMillan}$ and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	x			
Tanya Coke	x			
Robin Kulwin	x			
Leslie Larson	x			

Shelly Lombard	x	 	
Norman Rosenblum	x	 	
Deborah Wilson	x	 	

M. BUSINESS

Dr. Allen-McMillan moved to approve the following resolution:

a. Resolution re: Approval of 2012-2013 Budget Assumptions

WHEREAS, the Montclair Board of Education has had discussions regarding the 2012-13 budget resulting in a list of Budget Assumptions, and

WHEREAS, these assumptions will be used to prepare the first draft of the 2012-13 budget,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the attached 2012-13 Budget Assumptions.

b. Resolution re: Approval of Revised Appropriation of Additional Fund Balance for the 2011–2012 Year

WHEREAS, N.J.A.C.6A:23A-13.13(d.)6 provides that a district board of education may at any time and without Commissioner approval appropriate surplus generated from any Federal and/or State revenue excluded from the excess surplus calculation in the pre-budget year in accordance with the annual audit program, and

WHEREAS, the Auditor's Management Report for the Montclair Board of Education for the fiscal year ending June 30, 2011, indicates \$887,149 in allowable adjustments to excess surplus,

NOW, THEREFORE, BE IT RESOLVED, the Montclair Board of Education approves the additional appropriation of fund balance in the 2011-12 school year in the amount of \$880,000, and

BE IT FURTHER RESOLVED the Montclair Board of Education approves an increase in the budget in the following line item accounts:

	TOTAL	880,000
12-3030-000-000	Budgeted Fund Balance	300,000
11-3030-000-000	Budgeted Fund Balance	580,000

11-000-221-104	Curriculum Writing	60,000
11-190-100-610	Supplies/Materials	40,000
11-000-261-420	Rep/Maint of Facilities	40,000
11-000-221-320	Purchase Professional Services Consultants	50,000
11-190-100-610	Computers Various Schools	390,000
12-000-400-400	Wiring-WAN/LAN	300,000
	TOTAL	880,000

c. Resolution re: Authorizing the Procurement of Goods and Services through State Agency for the 2011–2012 School Year

WHEREAS, Title 18A:18A-10 provides that, "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, "and

WHEREAS, the Montclair Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Montclair Board of Education desires to authorize its purchasing agent for the 2011–2012 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

WHEREAS, NOW, THEREFORE BE IT RESOLVED that the Montclair Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed below:

T275311-x-21574	Passenger Vehicles (incl. Hybrid & Electric): Autos, Vans & SUVs	Warnock Automotive, Inc.	78762
T275411-x-21689	Light Duty Trucks and Cargo Vans	Warnock Automotive, Inc.	78848

d. Resolution re: Approval of Conference and Travel Expenses

WHEREAS, New Jersey Administrative Code N.J.A.C. 23B and Board of Education policy require approval of the Board of Education prior to expending Board of Education funds for travel and related expenses, and

WHEREAS, the travel must be directly related to the employee's or Board member's current responsibilities,

NOW, THEREFORE, BE IT RESOLVED that the following Board members and employees are approved for travel-related reimbursements for an amount up to the estimated cost indicated:

CONFERENCE AND TRAVEL EXPENSES							
CONFERENCE	BOARD MEMBER/ <u>EMPLOYEE</u>	SCHOOL DEPT.	ESTIMATED <u>COST</u>	Educational <u>Purpose</u>	LOCATION		
Using Technology to Strengthen	Jacqueline Collier-Thomas	Ren.	\$215.00	Technology Integration	Parsippany, NJ		

	CC	ONFERENCE A	AND TRAVEL	EXPENSES	
<u>Conference</u>	BOARD MEMBER/	<u>SCHOOL</u>	ESTIMATED	EDUCATIONAL	LOCATION
	<u>Employee</u>	DEPT.	<u>Cost</u>	<u>Purpose</u>	
Learning					
FLENJ	Shu Fen Cheng	MHS	\$150.00	The FLAP Grant provides funding for teacher to learn at local conferences. To improve knowledge of teaching techniques that will assist in providing Montclair students a better education.	Somerset, NJ
Century Consultants 2012 User Conference	Scott White	MHS	\$143.00	This a conference to learn updates.	Eatontown, NJ
Gatsby's Inglorious World	Orah Massarsky	MHS	\$26.00	Will gain skills and approaches to deepen understanding and expand the content knowledge.	New York Public Library
Teachers College Reading and Writing Workshop	Julie Dominick Allison Patricelli Caralyn Damiano Deborah Maher	Glen. Mt. Heb. Norteast Glen.	\$600.00 \$600.00 \$600.00 \$600.00	This conference promotes both aspects mandated by the District.	Columbia University, NY
Sensory Diets	Jolene Jurkovic Abby Campbell Denise Roche Vanessa Ricciardelli Joanna Zschack Diane Specht	DLC DLC DLC DLC DLC DLC	\$149.00 \$149.00 \$149.00 \$149.00 \$149.00 \$149.00	Recognize latest research and studies to develop and implement practical and effective sensory diets for children of all ages. To identify standardized assessments tests for implementation of establishing an effective diet.	Saddle Brook, NJ
Speech Language Pathologists and RTI: Practical Ideas	Ellen Haggerty	Nish.	\$225.00	Will Lean how intervention is viewed post IDEA 2004, and learn how to include teachers in the	Parsippany, NJ

	CONFERENCE AND TRAVEL EXPENSES						
CONFERENCE	BOARD MEMBER/ <u>EMPLOYEE</u>	SCHOOL DEPT.	Estimated <u>Cost</u>	Educational <u>Purpose</u>	LOCATION		
and Strategies for Working Successfully with Students				intervention process, implement evidence- based practices and expand tool kit for strategies			
Director of Athletics Workshop	John Porcelli	MHS	\$350.00	To attend a number of workshops and seminars directly related to high school athletics in NJ.	Atlantic City, NJ		

BE IT FINALLY RESOLVED that reimbursement will be made for expenses that are in accordance with Board of Education policy and for which original receipts are submitted to the Business Office.

Seconded by *Ms. Larson* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	x			
Tanya Coke	x			
Robin Kulwin	x			
Leslie Larson	x			
Shelly Lombard			x	
Norman Rosenblum	x			
Deborah Wilson	x			

3. Contract Awards

Resolution re: Approval of Award of Contract for Scholastic Read 180

Ms. Coke moved to approve the following resolutions:

WHEREAS, N.J.S.A. 18A:18A-5 states in part "Any purchase, contract or agreement...may be made, negotiated and awarded by the Board of Education by resolution at a public meeting without public advertising for bids...,", and

WHEREAS, the nature of these contract awards generally relate to the purchase of educational goods and services, and

WHEREAS, the Montclair Board of Education is in need of reading intervention programs,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education, after careful study and due deliberation, does hereby award a contract to Scholastic for the purchase of Read 180 at a cost of \$42,346,

BEIT FINALLY RESOLVED that the School Business Administrator shall be authorized to issue contracts to such provider agencies as described above.

Seconded by *Dr. Allen-McMillan* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	x			
Tanya Coke	x			
Robin Kulwin	x			
Leslie Larson	x			
Shelly Lombard	x			
Norman Rosenblum	x			
Deborah Wilson	x			

4. Change Orders

Mr. Rosenblum moved to approve the following resolution:

a. Resolution re: Approval of Change Order #1 for Roof and Cupola Replacement at Edgemont School

<u>Topic:</u> Supplies, equipment and services anticipated to be in excess of \$36,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared for the Board of Education by Richard Rigolo, Architect for the Montclair Board of Education, advertised, and sealed bids received on August 2, 2011, for Exterior Concrete Step & Walk Replacement & Repairs at Various Schools. The contract was awarded to Drill Construction Company, Inc., 80 Main Street, Suite 570, West Orange, New Jersey, 07052, in the total amount of \$67,150.00 (base bid of \$66,900 plus Alternate #1 for \$250).

<u>Superintendent's Recommendations:</u> It is my recommendation that the Montclair Board of Education approves change order #2 in the amount of \$12,182.50 as follows:

As requested by owner, additional work on sidewalks in front on the High School auditorium steps, the walk on Park Street at bridge, and additional work on the retaining wall at George Inness

\$12,182.50

Total Amount of this change order:

\$12,182.50

b. Resolution re: Approval of Change Order #41 for General Construction for New Elementary School

<u>Topic:</u> Supplies, equipment and services anticipated to be in excess of \$29,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

<u>Background Information:</u> In accordance with Public School Contract Law, specifications were prepared for the Board of Education by The Thomas Group, Architect for the Montclair Board of Education, advertised, and sealed bids received on March 19, 2008, for General Construction for New Elementary School. The contract was awarded to Niram, Inc., 91 Fulton Street, Unit #4, Boonton, New Jersey, 07005, in the total amount of \$12,949,800.00 which includes the base bid of \$12,377,000 and alternates totaling \$572,800.00.

<u>Superintendent's Recommendations:</u> It is my recommendation that the Montclair Board of Education approves change order #41 in the credit amount of \$3,500.00 as follows:

Credit Owner for substantial completion inspection report items not completed (\$3,500.00)

Seconded by *Mrs. Wilson* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	x			
Tanya Coke	x			
Robin Kulwin	x			
Leslie Larson	x			
Shelly Lombard	x			
Norman Rosenblum	x			
Deborah Wilson	x			

5. Resolution re: Approval of the Amended Personnel Report

Ms. Larson moved to approve the following resolution:

WHEREAS, the Superintendent has recommended that the Board approves the actions contained in the attached Amended Personnel Report.

NOW, THEREFORE, BE IT RESOLVED that the Board approves the Amended Personnel Report of February 6, 2012, including the indicated individuals who have been hired under the Emergent Hiring Procedures as required by law. (Attachment A)

Seconded by *Mrs. Kulwin* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	x			
Tanya Coke	x			
Robin Kulwin	x			
Leslie Larson	x			
Shelly Lombard	x			
Norman Rosenblum	x			
Deborah Wilson	x			

6. Resolution re: Approval of Out-of-District Placements

Mr. Rosenblum moved to approve the following resolutions:

WHEREAS, the Superintendent recommends that the Board approves the actions contained in the Out-of-District Placements.

BE IT RESOLVED that the Board approves the actions attached in the Out-of-District Placements of February 6, 2012. (Attachment B)

Seconded by *Dr. Allen-McMillan* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	x			
Tanya Coke	x			
Robin Kulwin	x			
Leslie Larson	x			
Shelly Lombard	x			
Norman Rosenblum	x			
Deborah Wilson	x			

N. COMMENTS FROM MEMBERS OF THE BOARD

Ms. Larson spoke about points that were highlighted at her 3rd Year Board member conference.

Mrs. Wilson attended that open house for the small learning communities at the high school. She stated that CGI presentation was facilitated by teaching staff but presented by the students.

Mr. Rosenblum attended the presentation of the Special Education Parent Advisory Council at Renaissance School regarding how inclusion is performed there. He stated that the teachers gave a phenomenal presentation.

Dr. Allen-McMillan congratulated all of the members of the Mounties athletic teams who have been featured in the Montclair Times.

Ms. Coke spoke about the project with the District Management Council (DMC) to improve the magnet system and making it more sustainable as the district moves forward.

Mrs. Kulwin stated that she visited Bradford to see the progress in food service. She added that the children had a very healthy and good lunch. She also stated that the food working group suggested that a student be involved to give opinions and selections of food.

Mrs. Lombard stated that it is nice to see some of the things that was planned last year come to a fruition this year. She also attended the open house at the High School and it was great to see AVID making a come back. She stated that the Board is excited to be able to fund the new scheduling at Mount Hebron School.

O. ANNOUNCEMENT OF FUTURE MEETING DATES

The next meeting of the Board of Education will be held on Thursday, February 9, 2012 and will open at 7:00 p.m. in public but will go immediately into executive session. The meeting will be held at 22 Valley Road.

The next *public* meeting of the Board of Education will be held on Monday, February 27, 2012 and will open at 7:00 p.m. public but will go immediately into executive session. The meeting will reconvene in public approximately at 7:30 p.m. in the Atrium of the George Innes Annex, 141 Park Street.

At 10.05 p.m. Ms. Lombard moved to reconvene the executive session; seconded by Ms. Larson and approved by a vote of 7-0.

P. ADJOURNMENT

At 10:40 p.m. Dr. Allen-McMillan moved to adjourn the meeting; seconded by Mrs. Kulwin and approved by a vote of 7-0.

Respectfully submitted,

Dana Sullivan Board Secretary